

Whitehall Public Library Board Meeting Minutes

September 10, 2025

Called to order at 7:01 p.m. in the Café

Present: Liz Tuttle, Tracy Brandtner, Christy Kuehn, Barb Gjerstadt and Anthony DiMinico (Library Director)

Absent: Melissa Jones, Meg O'Brien, Allie Brooks, and Kathy DePuy (Borough Council Rep)

- Introduction of Guests/Visitors
 - Mary Rose Chasler (community member and former Board member) attended.
- Public Input
 - N/A
- Approval of Agenda – approved unanimously
- Minutes of Last Meeting (August 2025) – approved unanimously
- Financial Reports (August 2025) – approved unanimously
- Bill List (July 2025 & August 2025) – approved unanimously
 - The Board engaged in a discussion re. bank statement reconciliation with the transactions ACLA handles.
- Director's Report (August 2025) – approved unanimously
 - Highlights
 - Community Day was a great turnout – the Children's Department craft table was a huge hit.
 - In response to community/Board feedback, Anthony shared that Quinn is considering scheduling more activities on weekends instead of just weekday afternoons and evenings. Quinn is also planning on initiating new programs, as well as bringing back older programs that were well-received, like chair yoga.
 - WPL had about 5,000 visitors over the last month.
 - This number slightly decreased from the month before. Anthony attributes this dip partially to parking issues WPL patrons experience as a result of the pool patrons parking in WPL's parking designated parking spots. Discussion re. the need for and importance of signage informing visitors that additional parking is located behind the pool.
 - Discussion re parking – signage is important for let pool patrons know that there are more parking spots behind the pool
 - WPL circulated approximately 10,000 items during the last month.
 - Christy shared that she received an email from a community member talking about how much they loved Ed's baseball's talk.

Old Business

- Discussion re. Board membership

New Business

- Introduce New Board Member
 - Welcome to Barb Gjerstadt – Barb currently serves on the leadership board of Baldwin Unity Methodist Church and she has lived in Whitehall for over 10 years.
 - Barb has experience in Strategic Planning and will serve on Strategic Planning Committee
- Social Media Process
 - The Board requested that Anthony create a written policy re. when it is appropriate to disable comments on a social media post. Anthony informed the Board that he will reach out to other area libraries to see what they do.
- Committee Updates
 - Fundraising: Whitehall Wine and Win
 - Discussion re. after hours event – games and prizes have been confirmed.
 - To date, WPL has sold \$330.00 in raffle tickets for monthly baskets.
 - To date, 36 attendance tickets have been sold.
 - Strategic Planning Committee
 - The Strategic Planning Committee is in the process of scheduling additional focus groups with various stakeholders, including SHIM.

Announcements

Next Board Meeting: October 8, 2025, 7:00 pm

Whitehall Brough Council Meeting: September 17, 2025, 7:00 pm

Whitehall Wine & Win: September 26, 2025, 7:00 pm

Adjourn: 8:24 pm