Whitehall Public Library
Board Meeting Agenda
July 8, 2026
General Session: 7:00 PM
Whitehall Second Chapter Café

Called to order in the Café at 7:05 pm.

Present: Liz Tuttle, Melissa Jones (via zoom),Tracy Brandtner, Meg O'Brien, Barb Gjerstad, Deanna Gray, Allie Brooks, Anthony DiMinico (Library Director), Rich Kirsch (Council Representative)

Absent:

- Introduction of Guests/Visitors
    - Mary Rose Chasler

- Public Input
    - No public input.

- Approval of Agenda – unanimously passed

- Minutes of Last Meeting (June 2026) – unanimously passed

- Financial Reports (June 2026)- unanimously passed
    - Anthony indicated that the library received the check from the borough at the end of the month, and it was just recently deposited. This accounts for any discrepancies that are seen.

- Bill List (June 2026)- unanimously passed

- Director's Report (June 2026)- unanimously passed
    - Highlights:
        - Due to the timing of the library board meeting, ACLA data has not yet been received.
        - The HVAC situation caused closures, therefore some of the data did not make it in time for the meeting. It will be added as an amendment for next month.
        - The library director received many positive comments about the inclusivity of the environment and programs that the library offers.
        - Children's programming continues to be extremely well attended.
            - Despite weather challenges, the programs continued to thrive.
        - Adult programming has begun to see larger groups in attendance for programming.

        - Whitehall librarians have signed up to help ACLA with their “Chat With a Librarian" program.
        - BCAP approached the library director to develop a resume building seminar for high school students. The director developed this program and over 20 students were in attendance.
        - HVAC issue has been resolved to the best of the ability of repairs.

- Old Business
    - Committee Updates
        - Strategic Planning
            - No update at this time.
        - Nominating Committee
            - No update at this time.
        - Community Engagement Sub-Committee
            - A meeting will be scheduled to discuss a date to hold a meeting for public input.
        - Budget Committee
            - No update at this time.
        - PR Committee
            - No update at this time.
        - Fundraising Committee
            - No update at this time.

- New Business
    - Heating/Cooling Guidelines
        - OSHA does not have regulations for indoor temperatures, but there is a recommendation that suggests that the temperature should be between 68-70 degrees. Employers are responsible for protecting workers from temperature extremes.
        - Most ACLA libraries indicate that they will be open as long as they have functioning AC and/or heat
        - The recent decision to close the Whitehall Public Library was made based on how quickly the temperatures were rising, along with the level of humidity in the building.
        - The board discussed whether or not there should be a closing policy in place. It was decided that the decision will be left to the discretion of the library director.

- Announcements
    - Next Board Meeting: August 12, 2026, 7 pm
    - Whitehall Borough Council Meeting: July 15, 2026, 7 pm

- Meeting Adjourned: 8:01 pm