Whitehall Public Library
Board Meeting Agenda
August 12, 2026
General Session: 7:00 PM
Whitehall Second Chapter Café

Called to order in the Café at 7:02 pm.

Present: Liz Tuttle, Melissa Jones,Tracy Brandtner, Meg O'Brien, Barb Gjerstad, Deanna Gray, Allie Brooks, Anthony DiMinico (Library Director), Rich Kirsch (Council Representative Via Zoom)

Absent: N/A

- Introduction of Guests/Visitors
    - Mary Rose Chasler

- Public Input
    - No public input.

- Approval of Agenda – unanimously passed

- Minutes of Last Meeting (July 2026) – unanimously passed

- Financial Reports (July 2026)- unanimously passed
    - The check from the borough for June was deposited with the July check.

- Bill List (July 2026)- unanimously passed

- Director's Report (July 2026)- unanimously passed
    - Highlights:
        - The heatwave necessitated closures due to HVAC issues, but there were not as many closures as predicted.
        - The summer reading program was a great success.
        - Attendance at the 55 children's programs brought in approximately 1200 people.
        - SHIM field trips were held on Friday mornings.The participants left with a canvas tote filled with a free book from the United Way Big Book Drop, a WQED activity packet, a pencil, and a bookmark to help build their own personal library and encourage continued reading at home..
        - Adult programming saw an increase in participants.
        - A Meet the Time Capsule event was held as a part of the Whitehall America 250 celebration.
        - Denise Ignasky and Anthony Deminico attended the Jefferson Regional conference that allowed for networking.

- Old Business
    - Committee Updates
        - Strategic Planning
            - No update at this time.
        - Nominating Committee
            - No update at this time.
        - Community Engagement Sub-Committee
            - The second bi annual meeting will be held on August 27th at 6:00 pm in the Second Chapter Cafe.
            - This will allow for members of the community to come to an open public forum to express what they would like to see from the library.
        - Budget Committee
            - No update at this time.
        - PR Committee
            - No update at this time.
        - Fundraising Committee
            - Love Your Library Event Updates:
                - A craft has been selected. (Sensory Bottles)
                - Mint Tins will be the giveaway.
                - Theater Sans Serif has the cast committed, and they did a walkthrough of the building for staging purposes. The script will be finished soon, and they will meet with Lacy Thomas to finalize her role.
                - Prizes and donations are still coming in.
                - Doors open at 6:30 pm, and the event will start at 7:00 pm.
                - Games being considered: wine ring toss, plinko, dice game, roulette wheel
- New Business
    - Upcoming Construction- Children's Library Floor
        - Children's Library ceiling has been drywalled and resealed.
        - The floor will be replaced when the Children's Library has a break in programming. Time will be needed to remove items for the floor installation. Time will also be needed for a reset and cleaning after the floor construction has been completed.
        - The library will need to be closed during construction.

- Announcements
    - Next Board Meeting: September 9, 2026, 7 pm
    - Whitehall Borough Council Meeting: August 19, 2026, 7 pm

- Meeting Adjourned: 8:08 pm