Whitehall Public Library
Board Meeting Agenda
September 9, 2026
General Session: 7:00 PM
Whitehall Second Chapter Café

Called to order in the Café 7:03 at pm.

Present: Liz Tuttle, Melissa Jones,Tracy Brandtner, Meg O'Brien (via zoom), Barb Gjerstad, Allie Brooks (via zoom), Anthony DiMinico (Library Director), Rich Kirsch (Council Representative)

Absent: Deanna Gray

Absent: N/A

- Introduction of Guests/Visitors
    - No guests in attendance.

- Public Input
    - No public input.

- Approval of Agenda – unanimously passed

- Minutes of Last Meeting August 2026) – unanimously passed

- Financial Reports (August 2026)- unanimously passed.

- Bill List (August 2026)- unanimously passed

- Director's Report (August 2026)- unanimously passed
    - Highlights:
        - Anthony raised $70 in the dunk tank on Community Day. These funds will benefit the library.
        - The children''s department took a programming break at the end of summer reading to reset for fall events.
        - The WPL received $1,000 in funding to replenish the baby bags.
        - Adult programming has shown increases in attendance.
        - Social media update- Reduced views on the Facebook page, but increased views on the Instagram page. This is being attributed to the age demographics accessing social media.

- Old Business
    - Committee Updates
        - Strategic Planning
            - No update at this time.
        - Nominating Committee
            - No update at this time.
        - Community Engagement Sub-Committee
            - Second bi-annual community meeting held on August 27th. The meeting lasted approximately 30 minutes.
            - There were two very engaged participants.
                - These participants indicated that they appreciated the cultural events held at the library. A suggestion that was offered was potentially having an event for singles to meet.
        - Budget Committee
            - No update at this time.
        - PR Committee
            - No update at this time.
        - Fundraising Committee
            - Love Your Library Event Updates:
                - To date 60 tickets have been sold. 80 total tickets were available.
                - Door prizes have been dropped off at the Baldwin High School Fab Lab.
                - Prizes are still coming in. The WPL has reached out to 98 businesses and 43 have responded with a donation or a commitment to donate.
                - Theater San Serif- The script is finished, props and costumes are complete, and they have begun rehearsals.
                - The Panda Express DIning event was a success. This event raised $42.91 for the library.

- New Business
    - HVAC Update
        - Ruthraff determined that the AC unit is at the end of life. The boilers are still in relatively good condition.
        - The library director is working with the borough manager to look at obtaining grants to cover the cost of some of the building repairs.

- Announcements:
    - Next Board Meeting: October 14, 2026, 7 pm
    - Whitehall Borough Council Meeting: September 16, 2026, 7 pm

- Meeting Adjourned: 8:23 pm